



## **Job Description**

**Post:** Technical Tutors (Part- Time)

**Salary:** Rs 5,000/- monthly and refund of travelling expenses at approved rates

**Reporting line:** Officer in Charge

**Terms of Employment:** Part Time and contractual basis for a period of 1(one) year

### **Qualifications:**

1. Candidates should possess –

A.

(i) A Certificate in Coaching (Level 1) or a Diploma in Physical Education or Sports Coaching

OR

Equivalent qualifications to A above acceptable to the Board.

2. Candidates should –

(i) possess at least 10 years' experience in the field of sports coaching;

(ii) possess good communication skills;

(iii) have a positive attitude towards work;

(iv) possess a valid driving license and a personal means of transport.

### **Duties and Responsibilities –**

- Meet representatives of National Sports Federations (NSFs), coaches and athletes at their training centres for technical follow-up;
- Collect technical/academic reports of athletes;
- Examine the technical reports submitted by the NSFs and make recommendations, where appropriate;
- Monitor and keep records of the performances of athletes; and
- Monitor and keep records of the attendance of athletes during training.

**Mode of application:**

The application forms duly filled in and signed, together with photocopies of all educational/professional and documentary evidence of all experience claimed should reach the **Officer in Charge, Trust Fund for Excellence in Sports, 1<sup>st</sup> Floor, Main Hall, Côte D'Or National Sports Complex, Côte D'Or by Friday, 29 March 2024 (15.00 hrs at latest)**. The position applied for, should be clearly indicated on the top left-hand corner.